



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION

Monday, September 28, 2020

INFORMATION ONLY

1. The Superintendent approved an Agreement with Gateway Community College to provide American Public Policy course to students from High School in the Community, from August 26, 2020 to December 18, 2020 in an amount not to exceed \$17,259.29.
Funding Source: Magnet School –HSC Carryover Program **Acct. #**2517-6262-56694-0062
Presenter: Mr. Matthew Brown **Document Link:** GatewayHSC
2. The Superintendent approved Amendment #1 to Agreement #95736533 with Delta-T Group to change funding account number from School Readiness Carryover Program, Acct. #2523-5736-56694 to School Readiness East Rock Program, Acct. #2523-6098-56901 with no change in funding amount.
Funding Source: School Readiness - East Rock Program **Acct. #**2523-6098-56901-0043
Presenter: Ms. Catherine Harvey **Document Link:** Delta-T
3. The Superintendent approved Amendment #1 to the Agreement with Marta Vazquez, to correct the “Compensation” section from “\$25 per hour for a total of 100 days” to “\$25 per hour for a total of 40 hours” with no change in total funding amount.
Funding Source: 2020-2021 Operating Budget **Acct. #** 19041700-56697-0000
Presenter: Ms. Jessica Haxhi **Document Link:** Vazquez
4. The Superintendent approved Amendment #1 to the Agreement with Robert Claudio, to correct the “Compensation” section from “\$25 per hour for a total of 100 days” to “\$25 per hour for a total of 40 hours”, and to change funding Acct # from 19041700-56694 to 19041700-56697 with no change in total funding amount.
Funding Source: 2020-2021 Operating Budget **Acct. #** 19041700-56697-0000
Presenter: Ms. Jessica Haxhi **Document Link:** Claudio



FINANCIAL REPORT

For the Fiscal Year ended June 30, 2020 (unaudited)
and
Report for the Month Ended August 31, 2020

New Haven Board of Education
Meeting
September 28, 2020



Results for Fiscal 2019-20 (General Fund, unaudited)

Fiscal Year 2019-2020
Education Operating Fund (General Fund)
Unaudited

	FY2020 Adopted Budget (A)	YTD Actuals (B)	YTD %	Encumbrances (C)	Available (A+B+C)
Salaries					
Teacher Full-Time	\$73,656,678	(\$81,378,972)	110.48%	\$0	(\$7,722,294)
Admin & Management Full-Time	15,006,025	(18,225,761)	121.46%	0	(3,219,736)
Paraprofessionals	3,444,881	(3,446,318)	100.04%	0	(1,437)
Support Staff Full-Time	12,855,676	(11,075,028)	86.15%	0	1,780,648
Part Time & Seasonal	3,514,453	(2,327,360)	66.22%	0	1,187,093
Substitutes	1,650,000	(1,654,157)	100.25%	0	(4,157)
Overtime, Benefits, Other	3,645,000	(3,187,063)	87.44%	0	457,937
Total Salaries and Benefits	\$113,772,713	(\$121,294,660)	106.61%	\$0	(\$7,521,947)
Supplies and Services					
Instructional Supplies	\$3,292,966	(\$2,018,024)	61.28%	\$0	\$1,274,942
Tuition	19,302,634	(19,121,387)	99.06%	0	181,247
Utilities	10,821,200	(7,502,020)	69.33%	0	3,319,180
Transportation	25,369,866	(24,529,898)	96.69%	0	839,968
Maintenance, Property, Custodial	2,797,385	(1,592,500)	56.93%	0	1,204,885
Other Contractual Services	12,861,933	(12,159,344)	94.54%	0	702,589
Total Supplies and Services	\$74,445,984	(\$66,923,173)	89.89%	\$0	\$7,522,811
General Fund Totals	\$188,218,697	(\$188,217,832)	100.00%	\$0	\$865

Fiscal Year 2019-2020
 Education Operating Fund (General Fund)
 Financial Report (Unaudited) - June 30, 2020

Account Description		Original Budget	YTD Actual	Available Budget	% Used
Teachers Full-Time	Teachers	\$73,656,678	\$81,378,972	(\$7,722,294)	110.48
Admin & Management Full-Time	Salaries	1,659,518	1,253,019	406,499	75.51
	Directors Salaries	1,076,964	946,331	130,633	87.87
	Supervisor	2,362,550	2,279,247	83,303	96.47
	Department Heads/Principals/Aps	8,061,146	12,236,134	(4,174,988)	151.79
	Management	1,845,847	1,511,030	334,817	81.86
	Sub-Total	\$15,006,025	\$18,225,761	(\$3,219,736)	121.46
Paraprofessionals	ParaProfessionals	3,444,881	3,446,318	(1,437)	100.04
Support Staff Full-Time	Wages Temporary	485,951	568,956	(83,005)	117.08
	Custodians	5,696,207	4,689,422	1,006,785	82.33
	Building Repairs	775,326	706,836	68,490	91.17
	Clerical	3,160,352	2,677,492	482,860	84.72
	Security	2,635,464	2,327,016	308,448	88.30
	Truck Drivers	102,376	105,306	(2,930)	102.86
	Sub-Total	\$12,855,676	\$11,075,028	\$1,780,648	86.15
Part Time & Seasonal	Coaches	650,000	496,678	153,322	76.41
	Other Personnel	125,000	96,892	28,108	0.00
	Part-Time Payroll	2,140,533	1,565,133	575,400	73.12
	Seasonal	498,920	120,469	378,451	24.15
	Teachers Stipend	100,000	48,188	51,812	48.19
	Sub-Total	\$3,514,453	\$2,327,360	\$1,187,093	66.22
Substitutes	Substitutes	\$ 1,650,000	\$ 1,654,157	\$ (4,157)	\$ 100
Overtime, Benefits, Other	Overtime	585,000	458,226	126,774	78.33
	Longevity	275,000	239,177	35,823	86.97
	Custodial Overtime	625,000	783,626	(158,626)	125.38
	Retirement	1,700,000	1,346,719	353,281	79.22
	Employment Comp	435,000	352,107	82,893	80.94
	Professional Meetings	25,000	7,207	17,793	28.83
	Sub-Total	\$3,645,000	\$3,187,063	\$457,937	87.44
	Salaries Sub-Total	\$113,772,713	\$121,294,660	(\$7,521,947)	106.61

Fiscal Year 2019-2020
Education Operating Fund (General Fund)
Financial Report (Unaudited) - June 30, 2020

Account Description		Original Budget	YTD Actual	Available Budget	% Used
Instructional Supplies	Equipment	233,358	112,130	121,228	48.05
	Computer Equipment	100,611	10,311	90,300	10.25
	Software	13,000	6,338	6,662	0.00
	Furniture	57,810	8,330	49,480	14.41
	Materials & Supplies Intruction	0	(90)	90	N/A
	Testing Materials	62,600	42,977	19,623	68.65
	Education Supplies Inventory	463,745	256,778	206,967	55.37
	General/Office Supplies	1,250,413	831,065	419,348	66.46
	Textbooks	403,629	267,676	135,953	66.32
	Library Books	160,000	91,917	68,083	57.45
	Periodicals	2,000	0	2,000	0.00
	Registrations, Dues & Subscrip.	130,000	125,801	4,199	96.77
	Student Activities	154,700	60,882	93,818	39.35
	Graduation	28,100	16,165	11,935	57.53
	Emergency Medical	203,000	187,745	15,255	92.49
	Printing & Binding	30,000	0	30,000	0.00
	Sub-Total	\$3,292,966	\$2,018,024	\$1,274,942	61.28
Tuition	Tuition	19,302,634	19,121,387	181,247	99.06
Utilities	Natural Gas	1,846,500	1,382,529	463,971	74.87
	Electricity	7,809,500	4,922,402	2,887,098	63.03
	Heating Fuels	10,000	0	10,000	0.00
	Water	234,760	319,016	(84,256)	135.89
	Telephone	650,000	533,229	116,771	82.04
	Telecommunications/Internet	60,000	59,338	662	98.90
	Sewer Usage	175,440	239,915	(64,475)	136.75
	Gas & Oil	35,000	45,592	(10,592)	130.26
	Sub-Total	\$10,821,200	\$7,502,020	\$3,319,180	69.33

Fiscal Year 2019-2020
 Education Operating Fund (General Fund)
 Financial Report (Unaudited) - June 30, 2020

	Account Description	Original Budget	YTD Actual	Available Budget	% Used	
Transportation	Milage	635,200	394,148	241,052	62.05	
	Business Travel	4,000	7,039	(3,039)	175.98	
	Transportation	13,814,537	15,023,746	(1,209,209)	108.75	
	Special Education Transportation	4,998,927	4,279,927	719,000	85.62	
	Transportation Technical Schools	442,480	391,972	50,508	88.59	
	Transit Bus Passes	227,375	138,588	88,787	60.95	
	Field Trips	147,347	26,427	120,920	17.94	
	InterDistrict Transportation	1,300,000	1,086,598	213,402	83.58	
	Outplacement Transportation	3,500,000	3,139,926	360,074	89.71	
	Field Trips (Non-Public)	300,000	41,527	258,473	13.84	
		Sub-Total	\$25,369,866	\$24,529,898	\$839,968	96.69
	Maintenance, Property, Custodial	School Security	20,000	1,695	18,305	8.48
Building & Grounds Maint. Supp.		100,000	119,756	(19,756)	119.76	
Custodial Supplies		488,000	396,903	91,097	81.33	
Light Bulbs		30,000	28,084	1,916	93.61	
Uniforms		18,100	23,179	(5,079)	128.06	
Moving Expenses		50,000	23,662	26,338	47.32	
Cleaning		26,000	19,553	6,447	75.20	
Repairs & Maintenance		87,680	54,453	33,227	62.10	
Building Maintenance		575,000	406,404	168,596	70.68	
Rental		589,605	71,324	518,281	12.10	
Rental of Equipment		8,000	5,995	2,005	74.93	
Maintenance Agreement Services		725,000	386,000	339,000	53.24	
Vehicle Repairs		80,000	55,493	24,507	69.37	
		Sub-Total	\$2,797,385	\$1,592,500	\$1,204,885	56.93
Other Contractual Services	Other Contractual Services *	3,212,009	3,327,794	(115,785)	103.60	
	* Special Education	1,007,340	616,138	391,202	61.16	
	* Facilities	6,621,084	6,447,914	173,170	97.38	
	* IT	1,000,000	823,906	176,094	82.39	
	Legal Services	400,000	390,815	9,185	97.70	
	Other Purchased Services	14,000	15,643	(1,643)	111.73	
	Postage & Freight	157,500	137,134	20,366	87.07	
	Claims	450,000	400,000	50,000	88.89	
		Sub-Total	\$12,861,933	\$12,159,344	\$702,589	94.54
		Supplies & Services Sub-Total	\$74,445,984	\$66,923,173	\$7,522,811	89.89
	Combined Total	\$188,218,697	\$188,217,832	\$865	100.00	

* Breakout of Other Contractual Services by Department



Results for Fiscal 2019-20 (Special Funds, unaudited)

FY2019-2020

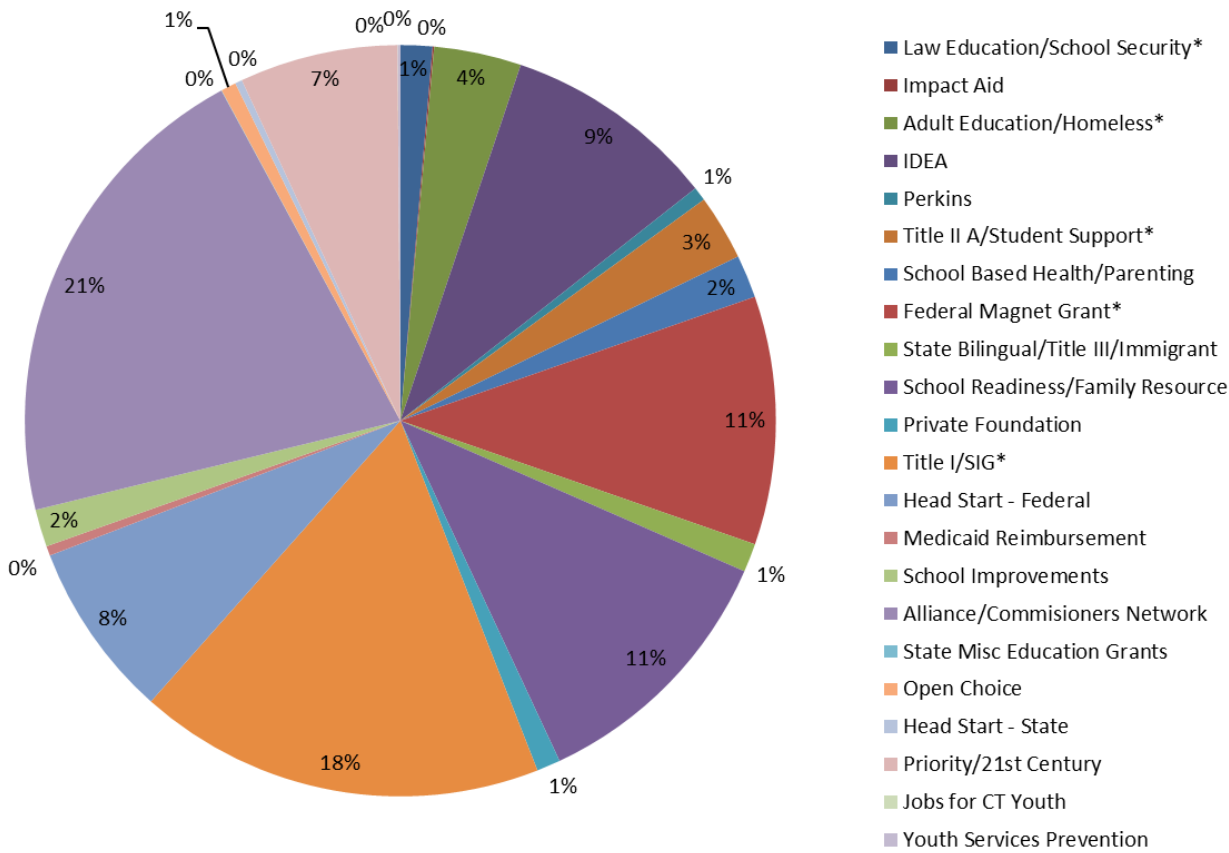
Grant Sources (Revenues)

Common Titles	FY2018/19 Funding	FY2019/20 Funding	YOY \$ Change	YOY % Change
Law Education/School Security*	\$1,117,660	\$1,117,660	\$0	0.0%
Impact Aid	94,308	\$55,778	(\$38,530)	-40.9%
Adult Education/Homeless*	3,023,494	\$3,062,754	\$39,260	1.3%
IDEA	6,879,237	\$7,492,744	\$613,507	8.9%
Perkins	483,007	\$489,882	\$6,875	1.4%
Title II A/Student Support*	2,092,360	\$2,296,085	\$203,725	9.7%
School Based Health/Parenting	1,441,322	\$1,506,622	\$65,300	4.5%
Federal Magnet Grant*	10,279,646	\$8,715,525	(\$1,564,121)	-15.2%
State Bilingual/Title III/Immigrant	1,047,764	\$1,001,111	(\$46,653)	-4.5%
School Readiness/Family Resource	9,612,172	\$9,350,141	(\$262,031)	-2.7%
Private Foundation	993,164	\$830,779	(\$162,385)	-16.4%
Title I/SIG*	15,616,564	\$14,284,218	(\$1,332,346)	-8.5%
Head Start - Federal	7,384,040	\$6,192,036	(\$1,192,004)	-16.1%
Medicaid Reimbursement	429,154	\$339,503	(\$89,651)	-20.9%
School Improvements	1,797,806	\$1,314,407	(\$483,399)	-26.9%
Alliance/Commissioners Network	15,584,201	\$17,043,041	\$1,458,840	9.4%
State Misc Education Grants	0	\$16,009	\$16,009	100.0%
Open Choice	620,390	\$529,992	(\$90,398)	-14.6%
Head Start - State	385,428	\$248,792	(\$136,636)	-35.5%
Priority/21st Century	5,689,136	\$5,561,485	(\$127,651)	-2.2%
Jobs for CT Youth	58,200	\$6,385	(\$51,815)	-89.0%
Youth Services Prevention	0	\$90,000	\$90,000	100.0%
ESSER*	0	\$8,506,997	\$8,506,997	100.0%
	\$84,629,053	\$90,051,946	\$5,422,893	6.4%

*grant crosses fiscal year



2019-20 FUNDED GRANTS AS OF JUNE 30, 2020



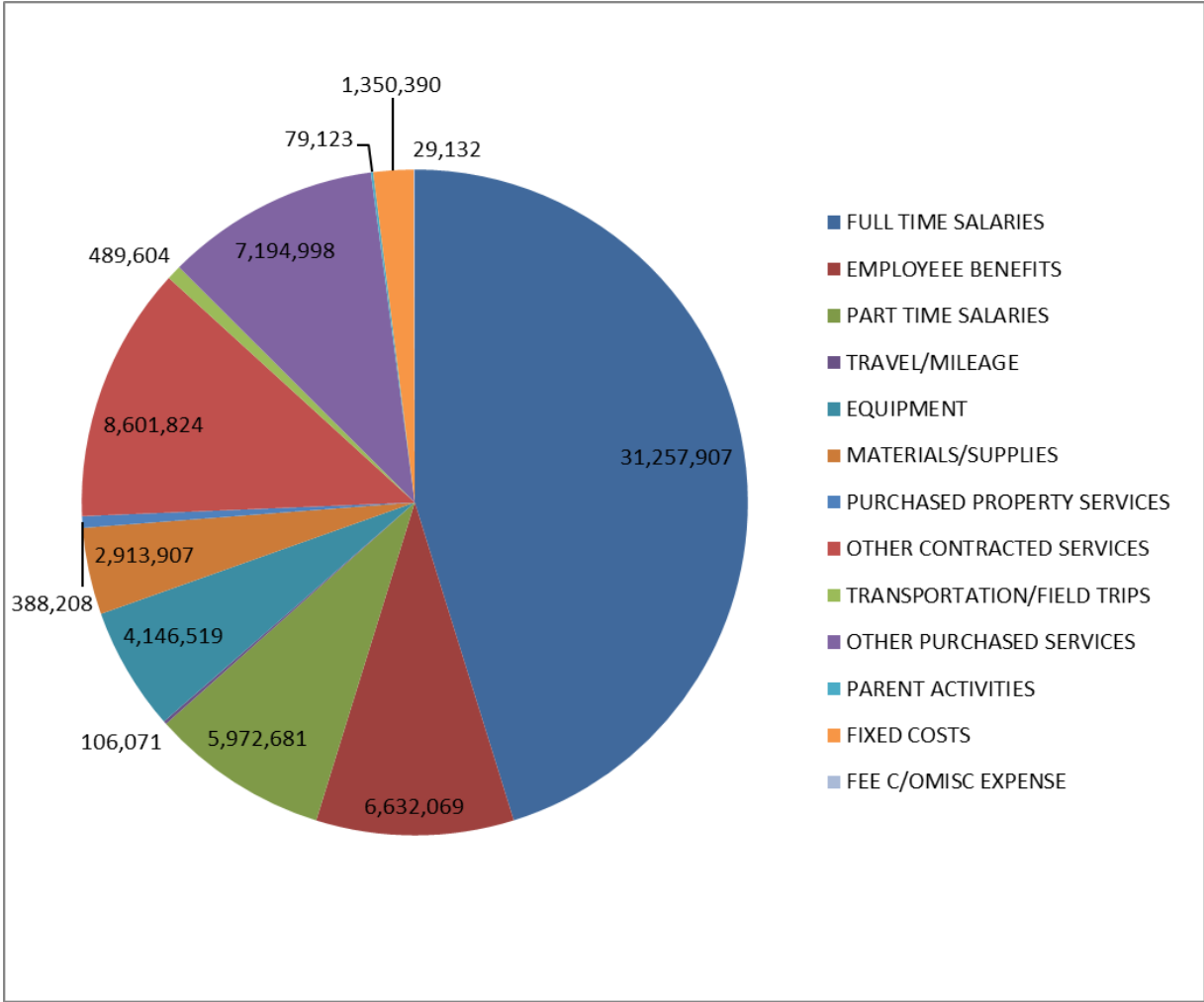


Fiscal Year 2019-20 Grant Funds (Special Funds) Expenditures

	Budget	YTD Actuals	Available
Full Time Salaries	32,948,711	31,257,907.00	1,690,804
Employee Benefits	8,330,636	6,632,069.00	1,698,567
Part Time Personnel	7,315,861	5,972,681.00	1,343,180
Travel/Mileage	301,224	106,071.00	195,153
Equipment/Technology	5,317,439	4,146,519.00	1,170,920
Materials/Supplies	4,475,802	2,913,907.00	1,561,895
Purchased Property Services	388,708	388,208.00	500
Other Professional/Technical	13,042,535	8,601,824.00	4,440,711
Transportation/Field Trips	574,184	489,604.00	84,580
Other Purchased Services	15,493,309	7,194,998.00	8,298,311
Parent Activities	157,123	79,123.00	78,000
Fixed Costs	1,677,282	1,350,390.00	326,892
Fees/Misc Expenses	29,132	29,132.00	0
Grand Total	90,051,946	69,162,433	20,889,513



2019-20 GRANT FUNDED EXPENDITURES BY CATEGORY





August, 2020 Financial Report General Fund



Fiscal Year 2020-2021
Education Operating Fund (General Fund)
Monthly Financial Report (Unaudited) as of August 31, 2020

	FY2021 Adopted Budget (A)	YTD Actuals (B)	YTD %	Encumbrances (C)	Available (A+B+C)
Salaries					
Teacher Full-Time	\$74,343,383	(\$21,446)	0.03%	\$0	\$74,321,937
Admin & Management Full-Time	15,735,850	(1,963,630)	12.48%	0	13,772,220
Paraprofessionals	3,444,881	(2,561)	0.07%	0	3,442,320
Support Staff Full-Time	12,744,318	(1,223,286)	9.60%	0	11,521,032
Part Time & Seasonal	3,572,683	(128,860)	3.61%	0	3,443,823
Substitutes	1,550,000	0	0.00%	0	1,550,000
Overtime, Benefits, Other	3,733,500	(242,069)	6.48%	(1,375)	3,490,056
Total Salaries and Benefits	\$115,124,615	(\$3,581,853)	3.11%	(1,375)	\$111,541,387
Supplies and Services					
Instructional Supplies	\$3,361,774	(\$217,540)	6.47%	(\$1,447,182)	\$1,697,052
Tuition	20,302,634	0	0.00%	0	20,302,634
Utilities	10,567,200	(320,027)	3.03%	(9,110,858)	1,136,315
Transportation	22,792,625	(26,150)	0.11%	(179,850)	22,586,625
Maintenance, Property, Custodial	2,337,093	(122,371)	5.24%	(1,474,672)	740,050
Other Contractual Services	14,732,756	(1,905,627)	12.93%	(8,573,953)	4,253,177
Total Supplies and Services	\$74,094,082	(\$2,591,715)	3.50%	(\$20,786,514)	\$50,715,853
General Fund Totals	\$189,218,697	(\$6,173,568)	3.26%	(\$20,787,889)	\$162,257,241



Fiscal Year 2020-2021
Education Operating Fund (General Fund)
Monthly Financial Report (Unaudited) - August 31, 2020

YTD by Period	Account Description	Original Budget	YTD Actual	MTD Actual	Encumb.	Available Budget	% Used
Teachers Full-Time	Teachers	\$74,343,383	\$21,446	\$18,841	\$0	\$74,321,937	0.03
Admin & Management Full-Time	Salaries	1,267,622	184,533	86,264	0	1,083,089	14.56
	Directors Salaries	1,182,653	169,319	88,821	0	1,013,334	14.32
	Supervisor	2,403,685	356,018	187,378	0	2,047,667	14.81
	Department Heads/Principals/Aps	8,958,594	1,008,483	532,092	0	7,950,111	11.26
	Management	1,923,296	245,276	117,993	0	1,678,020	12.75
	Sub-Total	\$15,735,850	\$1,963,630	\$1,012,549	\$0	\$13,772,220	12.48
Paraprofessionals	ParaProfessionals	3,444,881	2,561	(2,873)	0	3,442,320	0.07
Support Staff Full-Time	Wages Temporary	485,951	-	-	-	485,951	0.00
	Custodians	5,696,207	667,896	350,897	0	5,028,311	11.73
	Building Repairs	872,079	124,970	66,162	0	747,109	14.33
	Clerical	2,946,648	217,282	112,400	0	2,729,366	7.37
	Security	2,635,464	197,555	94,173	0	2,437,909	7.50
	Truck Drivers	107,969	15,583	8,202	0	92,386	14.43
	Sub-Total	\$12,744,318	\$1,223,286	\$631,834	\$0	\$11,521,032	9.60
Part Time & Seasonal	Coaches	650,000	0	0	0	650,000	0.00
	Other Personnel	125,000	44	7,799	0	124,956	0.00
	Part-Time Payroll	2,208,763	89,400	69,855	0	2,119,363	4.05
	Seasonal	488,920	36,820	27,450	0	452,100	7.53
	Teachers Stipend	100,000	2,597	2,597	0	97,403	2.60
	Sub-Total	\$3,572,683	\$128,860	\$107,701	\$0	\$3,443,823	3.61
Substitutes	Substitutes	\$ 1,550,000	\$ -	\$ -	\$ -	\$ 1,550,000	\$ -
Overtime, Benefits, Other	Overtime	605,000	52,797	40,770	0	552,203	8.73
	Longevity	275,000	0	0	0	275,000	0.00
	Custodial Overtime	625,500	156,552	100,101	0	468,948	25.03
	Retirement	1,700,000	32,595	32,595	0	1,667,405	1.92
	Employment Comp	495,000	0	0	0	495,000	0.00
	Professional Meetings*	33,000	125	125	1,375	31,500	4.55
	Sub-Total	\$3,733,500	\$242,069	\$173,590	\$1,375	\$3,490,056	6.52
	Salaries Sub-Total	\$115,124,615	\$3,581,853	\$1,941,641	\$1,375	\$111,541,387	3.11



Fiscal Year 2020-2021
Education Operating Fund (General Fund)
Monthly Financial Report (Unaudited) - August 31, 2020

YTD by Period	Account Description	Original Budget	YTD Actual	MTD Actual	Encumb.	Available Budget	% Used
Instructional Supplies	Equipment	269,062	0	0	40,281	228,781	14.97
	Computer Equipment	86,085	0	0	9,147	76,938	10.63
	Furniture	64,773	0	0	540	64,233	0.83
	Testing Materials	62,600	0	0	0	62,600	0.00
	Education Supplies Inventory	522,269	23,193	20,557	185,344	313,732	39.93
	General/Office Supplies	1,200,914	79,197	76,029	803,278	318,439	73.48
	Textbooks	449,970	7,966	7,966	221,091	220,913	50.90
	Library Books	160,000	0	0	0	160,000	0.00
	Periodicals	2,000	0	0	0	2,000	0.00
	Registrations, Dues & Subscrip.	116,500	49,684	49,684	63,193	3,623	96.89
	Student Activities	140,399	0	0	0	140,399	0.00
	Graduation	25,309	0	0	0	25,309	0.00
	Emergency Medical	203,000	57,500	57,500	115,000	30,500	84.98
Printing & Binding	31,000	0	0	0	31,000	0.00	
	Sub-Total	\$3,361,774	\$217,540	\$211,735	\$1,447,182	\$1,697,052	49.52
Tuition	Tuition	20,302,634	0	0	0	20,302,634	0.00
Utilities	Natural Gas	1,796,500	41,583	41,583	1,754,917	0	100.00
	Electricity	7,609,500	138,100	138,100	6,457,900	1,013,500	86.68
	Heating Fuels	10,000	0	0	0	10,000	0.00
	Water	234,760	29,989	29,989	320,011	(115,240)	149.09
	Telephone	646,000	43,245	43,245	332,755	270,000	58.20
	Telecommunications/Internet	60,000	287	287	33,513	26,200	56.33
	Sewer Usage	175,440	63,239	63,239	211,761	(99,560)	156.75
	Gas & Oil	35,000	3,585	0	0	31,415	10.24
	Sub-Total	\$10,567,200	\$320,027	\$316,442	\$9,110,858	\$1,136,315	89.25



Fiscal Year 2020-2021
 Education Operating Fund (General Fund)
 Monthly Financial Report (Unaudited) - August 31, 2020

YTD by Period	Account Description	Original Budget	YTD Actual	MTD Actual	Encumb.	Available Budget	% Used	
Transportation	Milage	617,400	26,150	26,150	179,850	411,400	33.37	
	Business Travel	4,500	0	0	0	4,500	0.00	
	Transportation	11,953,973	0	0	0	11,953,973	0.00	
	Special Education Transportation	4,248,895	0	0	0	4,248,895	0.00	
	Transportation Techinical Schools	442,480	0	0	0	442,480	0.00	
	Transit Bus Passes	227,375	0	0	0	227,375	0.00	
	Field Trips	147,885	0	0	0	147,885	0.00	
	InterDistrict Transportation	1,339,000	0	0	0	1,339,000	0.00	
	Outplacment Transportation	3,605,000	0	0	0	3,605,000	0.00	
	Field Trips (Non-Public)	206,117	0	0	0	206,117	0.00	
	Sub-Total	\$22,792,625	\$26,150	\$26,150	\$179,850	\$22,586,625	0.90	
Maintenance, Property, Custodial	School Security	20,000	1,155	1,155	13,233	5,612	71.94	
	Building & Grounds Maint. Supp.	100,000	8,161	4,214	9,101	82,738	17.26	
	Custodial Supplies	488,000	54,032	54,032	395,968	38,000	92.21	
	Light Bulbs	30,000	813	0	604	28,583	4.73	
	Uniforms	22,703	0	0	0	22,703	0.00	
	Moving Expenses	50,000	0	0	75,000	(25,000)	150.00	
	Cleaning	26,000	0	0	6,000	20,000	23.08	
	Repairs & Maintenance	92,390	0	0	34,132	58,258	36.94	
	Building Maintenance	575,000	37,191	18,725	531,653	6,156	98.93	
	Rental	120,000	0	0	0	120,000	0.00	
	Rental of Equipment	8,000	0	0	0	8,000	0.00	
	Maintenance Agreement Services	725,000	21,019	20,960	408,981	295,000	59.31	
	Vehicle Repairs	80,000	0	0	0	80,000	0.00	
		Sub-Total	\$2,337,093	\$122,371	\$99,086	\$1,474,672	\$740,050	68.33
Other Contractual Services	Other Contractual Services *	4,873,858	763,107	568,977	2,072,910	3,094,183	58.19	
	* Special Education	992,340	0	0	359,489	632,851	36.23	
	*Facilities	6,820,558	1,000,417	1,000,417	6,024,978	(1,205,254)	103.00	
	*IT	1,020,000	55,925	55,925	19,808	888,343	7.42	
	Legal Services	400,000	0	0	19,000	381,000	4.75	
	Other Purchased Services	18,500	169	169	13,831	4,500	75.68	
	Postage & Freight	157,500	86,010	770	63,938	7,553	95.20	
	Claims	450,000	0	0	0	450,000	0.00	
		Sub-Total	\$14,732,756	\$1,905,627	\$1,626,257	\$8,573,953	\$4,253,177	71.13
		Supplies & Services Sub-Total	\$74,094,082	\$2,591,715	\$2,279,670	\$20,786,514	\$50,715,853	31.55
	Combined Total	\$189,218,697	\$6,173,568	\$4,221,311	\$20,787,889	\$162,257,241	14.25	

* Breakout of Other Contractual Services by Department

Physical Education, Health and Athletics Department



2020-2021 Fall Sports Plan SUMMARY



NEW HAVEN PUBLIC SCHOOLS

Fall Sports 2020

(see Appendix 2)

SOCCER. To be played with a modified schedule, limited travel and no fans. We will be following DPH and CIAC guidance please see attached.

CROSS COUNTRY. Considered a low risk sport by DPH will be played with a modified schedule and limited travel.

SWIMMING. Considered a low risk sport will be “virtual meets only” This means that New Haven will compare times to other schools who will swim in their own facility.

VOLLEYBALL. Practice and conditioning is outside only. Possible outside match may occur. This will be determined through our league.

FOOTBALL. No contact football will be played this fall. Conditioning only. In collaboration with DPH guidelines the SCC is considering 7 v 7 non-contact competition. This is yet to be determined and vetted by DPH. We will forward proposal to DPH when we receive it.

CHEER. Conditioning only.

OVERVIEW

The plan is fluid and is subject to change based on the situation



CONDITIONING

3-week conditioning time period should precede a sport season. Conditioning should be done in small cohorts up to 15 students beginning August 3rd. Conditioning time should increase gradually. Max time – 90 min.



CONTESTS

All contests are scheduled regionally within 10 closest schools. No out-of-state competition.



FAN ATTENDANCE

No fans at games.



GATHERINGS

When not actively participating, students and staff should maintain social distancing (6 ft min).
Tape/paint can be used as a guide.
Vulnerable individuals should not participate.
Control entrances/exits should be maintained to prevent congregation.
Athletes on the sideline will social distance and wear masks.



FACILITIES

Cleaning schedules should be in place.
A facility needs to be cleaned and prepped for the practice/event.
Hand sanitizers should be in stock and available.
All coaches have received masks, sanitation spray, hand sanitizers, thermometers.



SCREENING

All staff and students are required to self-screen. (See Appendix I).
The coach/supervisor handles self-screening and keeps the records.
Persons with COVID symptoms must notify the school personnel, be removed from participation, self-isolate, contact their PCP.



FACE COVERINGS

Face coverings should not be worn when engaging in high intensity aerobic or anaerobic workouts, distance running, or swimming.
In all our situations wearing face coverings is mandatory for staff and students.
Horns or alarms can be used instead of whistles.

HYGIENE/PREPARATION FOR PRACTICE



Washing hands with soap for min 20 sec.
Sneeze/cough into a tissue/elbow.
Athletes are encouraged to shower and wash their workout clothing immediately upon returning to home.
No shared athletic towels, clothing, or shoes between students.
Where applicable, athletes take their equipment home and disinfect it each night.
Athletes arrive prepared to participate without the need to use a locker room, whenever possible.
Students bring their own water bottles that cannot be shared.
No hydration stations are allowed.

WEIGHT ROOMS



Equipment is wiped clean before and after each use.
Exposed foam should be covered.
Appropriate clothing is worn to minimize transmitting of bodily fluids.
Max lifts are limited.
Power cages are used for squats and bench presses.
Spotters stand at each end of the bar.

LOCKER ROOMS



Locker rooms will not be used fall 2020.

PHYSICAL EXAMS



Sport physicals are valid for 13 months.
Validation of physicals is extended to 15-months for fall sport athletes only.

CONTACT TRACING



A system of contact tracing and notification should be established if a student tests positive for COVID-19.

TRANSPORTATION



Transportation rules are governed by:
= 2020 NFHS Guidance for Opening up High School Athletics and Activities, 2020;
= CT State Department of Education (<https://portal.ct.gov/-/media/SDE/COVID-19/CTReopeningSchools.pdf>).

GAME OFFICIALS



Providing a room for officials for the fall season is suspended. Officials should come contests dressed for contests, whenever possible.

New Haven Athletic Department COVID-19

Athletic Training Room Policies

While the COVID-19 pandemic has presented great challenges to school administrators, New Haven Athletic Training staff will continue to remain as dedicated in the health and well-being of all in the New Haven community. New Haven Athletic Training staff will continue to provide Sports Medicine and Athletic Training services as guided by and in conjunction with New Haven Athletic Department, CIAC and Public Health Departments. New Haven Athletic Training staff will assure safe environments as per CDC and OSHA and will provide assistance to all New Haven athletic staff in adhering to and upholding current standards at all times.

- Student-Athletes must **sign in** at the door and **wait outside** training room until called to enter.
- **(Due to small spacing, Athletic Trainers must use discretion to best keep social distancing practices as outlined in guidelines from the CDC and OSHA.)**
- Masks must be worn upon entering the training room.
- Masks should be worn whenever possible while in public, with standard social distancing of 6 feet enforced and general “hygiene basics” adhered to in all situations. Standard social distance of 12 feet required in public if no face covering. “Face coverings should be worn by coaches, youth sports staff, officials, parents, and spectators as much as possible.” (CDC Consideration for Youth Sports, 2020)
- Students must not enter training room to fill water bottles or any other nonessential reasons other than to speak to the Athletic Trainer about an athletic injury or some other pertinent issue as room will always have to stay disinfected and ready to use. No hydration stations are allowed by the CIAC.
- Evaluations, teachings, demonstrations, education and taping of any kind will be conducted at discretion of Athletic Trainer with minimal risk and exposure always to be considered first.
- Training room must be disinfected frequently, especially after each used or touched items and surfaces and after each person exits.

Promote Wellness and Hygiene

Athletic Trainers should educate staff/students on general wellness/healthy hygiene

- Encourage people who **feel sick** to **stay home**. Student athletes and staff should not go to work or school if they feel ill. **Request that they contact their medical provider and follow the advice provided.**
- Sneeze or cough into a tissue, or the inside of your elbow.
- Encourage **washing hands** with soap and water for 20 sec. or using hand sanitizer, especially after touching used items or surfaces.
- Avoid touching face.
- **Hydration/Food** - All students must bring their own water bottle. Water bottles must not be shared. Food should not be shared. Hydration stations (water cows, water trough, water fountains, etc.) should not be utilized, except for water bottle refill stations per CIAC guideline. Discourage the use of all shared personal equipment (e.g., water bottles, clothing, towels, grooming tools, other personal effects.)
- **Contact Tracing** In the event that a student athlete tests positive for COVID-19, administration and the local department of health must be immediately notified. The school, athletic team, and student(s) must follow the direction of the local department of health.



CROSS COUNTRY

	First Practice Date in Cohorts of 15	First Practice Date of Full Teams and Full Contact	First Scrimmage Date	First Contest Date	Max. Number of Regular Season Games	Max. Number of Games Per Week	*Last Date to Play	*Tourney Experience will provide all participating teams with additional games (Format TBA)
Cross Country	29-Aug	21-Sep	NA	1-Oct	12	2	6-Nov	7-Nov to 14-Nov

TIMELINE:

Aug 29 – Oct 1:

- = 3-week conditioning progression;
- = small cohorts;
- = 6 feet of social distancing while training.

Oct 1—Nov 14:

- = races start on Oct 1;
- = coaches monitor conditioning;
- = enter athletes into races when they are ready.



SWIMMING

	First Practice Date in Cohorts of 15	First Practice Date of Full Teams and Full Contact	First Scrimmage Date	First Contest Date	Max. Number of Regular Season Games	Max. Number of Games Per Week	*Last Date to Play	*Tourney Experience will provide all participating teams with additional games (Format TBA)
Swimming	29-Aug	21-Sep	NA	1-Oct	12	2	7-Nov	7-Nov to 21-Nov

TIMELINE:

Aug 29 – Oct 1:

- = 3-week conditioning progression;
- = small cohorts;

- = 6 feet of social distancing while training.

Oct 1 – Nov 21:

- = competing starts on Oct 1;
- = coaches monitor conditioning;
- = enter athletes into events when they are ready.



FOOTBALL

	First Practice Date in Cohorts of 15	First Practice Date of Full Teams and Full Contact	First Scrimmage Date	First Contest Date	Max. Number of Regular Season Games	Max. Number of Games Per Week	*Last Date to Play	*Tourney Experience will provide all participating teams with additional games (Format TBA)
Football	17-Aug	11-Sep	18-Sep	24-Sep	6	1	30-Oct	2-Nov to 15-Nov

TIMELINE:

August 17 – 22:

= cohorts of 15;
 = organized team activities (OTA) can be held on August 17, 18, and 19;
 (OTA days is an opportunity to distribute equipment, review play books, discuss safety and locker room procedures, etc. Any OTA experience must maintain proper social distancing and all participants must wear masks);
 = conditioning may continue as it is currently occurring.

August 24 – 29:

= cohorts of 15;
 = 1-hour practices - 30 minutes of conditioning + 30 minutes of skill work;
 = skill work is non-contact and maintains a social distance of 6 feet for all participants.

August 31 – Sept 5:

= cohorts of 15;
 = 90-minute practice - 45 minutes of conditioning + 45 minutes of skill work;
 = sill work can involve 15 minutes of contact intended to demonstrate and teach talking and blocking progressions.

Sept 7 – 12:

= cohorts of 15;
 = full team may gather on Sept 11;
 = 2-hour practices - 45 minutes of conditioning + 75 minutes of skill work;
 = sill work can involve 30 minutes of contact intended to demonstrate and teach tackling and blocking progressions. The remaining 60 minutes is non-contact and maintains a social distance of 6 feet for all participants.

Sept 14 – Nov 15:

= full team;
 = a full contact scrimmage may take place as of Sept 18;
 = 2-hour practices;
 = full contact should be limited to the time necessary to teach appropriate tackling and skill specific technique, but in any case, may not exceed 10 minutes per day per athlete.

Sept 24 – Nov 15:

= games may be played.

Additional time can be spent with student-athletes online to review game film, playbooks, etc.



SOCCER

	First Practice Date in Cohorts of 15	First Practice Date of Full Teams and Full Contact	First Scrimmage Date	First Contest Date	Max. Number of Regular Season Games	Max. Number of Games Per Week	*Last Date to Play	*Tourney Experience will provide all participating teams with additional games (Format TBA)
Soccer	29-Aug	31-Sep	26-Sep	1-Oct	12	2	30-Oct	2-Nov to 15-Nov

USEFUL LINKS

CT State Department of Education, Comprehensive Plan for Returning to In-School, Full-Time Instruction for the 2020-21 Academic Year:

<https://portal.ct.gov/-/media/SDE/COVID-19/CTReopeningSchools.pdf>

Excerpt on Transportation Guidelines:

<https://portal.ct.gov/-/media/SDE/COVID-19/CTReopeningSchools.pdf>

NFHS Guidance for Opening Up School Athletics and Activities:

https://www.nfhs.org/media/3812287/2020-nfhs-guidance-for-opening-up-high-school-athletics-and-activities-nfhs-smac-may-15_2020-final.pdf

CIAC Handbook:

https://www.casciac.org/pdfs/ciachandbook_2021.pdf

CDC Guidance for Cleaning and Disinfecting:

<https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html>

APPENDIX 1

COVID-19 Athletic Monitoring Form

Date	Circle Yes/No Below									
	Player Name		Player Name		Player Name		Player Name		Player Name	
Fever or Chills	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Cough	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Nasal Conges- tion or Runny	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Sore Throat	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Shortness of Breath or Difficulty Breathing	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Diarrhea	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Nausea or Vomiting	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Fatigue	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Headache	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Muscle or Body	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Aches	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
New Loss of Taste or Smell	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Temp (If High- er Than	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No

APPENDIX 2

ALLOWED

LOW RISK

Defined by the NFHS as sports that can be done with social distancing or individually with no sharing of equipment or the ability to clean the equipment between uses by competitors. Given the low risk, these sports are currently allowed.

Cross Country

Track

Fencing

Swimming

Sideline Cheer

Ice Skating

ALLOWED WHEN IN COMPLIANCE

MODERATE RISK

Defined by the NFHS as sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants OR intermittent close contact OR group sports OR sports that use equipment that can't be cleaned between participants. Given the moderate risk, these sports are only allowed when played outdoors (in the case of soccer and volleyball) and with appropriate cleaning of equipment and use of masks by participants.

Soccer – outdoor only

Baseball

Volleyball- outdoor only

Track - Field Sports

Gymnastics

Tennis

Kickball

Field Hockey

Softball

NOT ALLOWED

HIGH RISK

Defined by the NFHS as sports that involve close, sustained contact between participants, lack of significant protective barriers, and high probability that respiratory particles will be transmitted between participants. Unfortunately, given the significant risks involved, these sports are currently not allowed to be played.

Indoor Soccer	Wrestling
Volleyball - Indoor	Boxing
Football	Lacrosse
Rugby	Ice Hockey
Basketball	Martial Arts
Cheer	

In accordance with DPH guidance, pre-season conditioning is a critical safety component for high school athletes and therefore will be allowed under the following conditions:

- The activities are limited to those directed at improving athletes' aerobic conditioning, as well as sports-specific contact drills.
- Athlete cohort size should be limited to 10 individuals.
- Cohorting of athletes during conditioning and practices should continue through the entire season, when practicable .
- To the extent possible, all conditioning and practice activities through the entire season should take place outdoors in areas with sufficient space to allow for appropriate distancing. If indoor gym spaces or weight rooms must be used, they should be limited to use by a single cohort at one time and only used in compliance with the DECD sector rules for commercial gyms (i.e. use of masks, adequate spacing of machines, capacity limits, etc.). Schools that do not have appropriate space or other resources to comply with commercial gym sector rules should limit conditioning and practice activities to outdoor only.
- Sufficient staffing should be available to directly supervise the activities of each cohort of athletes separated at all times
- Face coverings, social distancing, and all other mitigation strategies outlined in the **CIAC Resocialization of Interscholastic Athletics & Activities Guidance** should continue to be strictly enforced, trained, and reinforced.

**All of this information is subject to change based on updated guidance from the Department of Public Health and as we continue to closely monitor the ongoing COVID-19 pandemic.*

September 24, 2020

Re: Request to provide in person health services in SHCs/dental clinics during remote learning

Dear Board Members,

On behalf of the district, our health agency partners, and most of all, our families/students, I am requesting consideration and approval to allow our SHCs and school dental clinics to offer in person health care services (medical, dental, mental health), when needed, to students by appointment only when schools are in remote learning only periods.

Most of our students are already considered vulnerable for so many reasons, and sadly, COVID-19 has only intensified the lack of services and high risk for poor health outcomes within the New Haven community. Students already had been relying on SBHC's for essential health care needs well before this pandemic. Now with COVID, it's even harder for parents to find work, childcare, transportation, healthcare and just about everything else. Our schools with health centers have always been a safe and supportive place for our students for not only their education but their meals and healthcare. We are confident that we can provide a safe environment to provide these services given all the protocols and safeguards that are in place.

Though our SHC staff have been providing telehealth visits with our students (for primarily mental health) during the pandemic and currently, there is an increasing urgency and need to provide in-person visits for needed medical and dental care that simply cannot be done through telehealth alone. In-person visits would mostly be for PE's and vaccines.

Thank you in advance for your consideration. There will also be representatives from the various agencies on the Board meeting call to address any of your questions/concerns.

Attached Protocols: I have also included in this request the internal visit protocols that describe the process and procedures for scheduled visits (*e.g. entry, screening, documentation, masks, social distancing, cleaning protocols*) for each of our 16 SHC sites and 6 dental clinics which have been developed with approval/input from the building principals and our partner health agency supervisors from Yale-New Haven Hospital, Cornell-Scott Hill Health Center, Fair Haven Community Health Center, Clifford Beers and New Haven Health Department.

Below are some reasons that describe the need to have in person care (only when necessary), available to our students in the SHCs/Dental Clinics and some of the safeguards (following CDC guidelines and health agency protocols) that have been put in place to ensure students would be seen safely throughout the process of a visits. In-person visits would mostly be for PE's and vaccines or for visits requiring physical procedures.

Rationales for In Person Visits:

1. **USUAL PRACTICE/STANDARD OF CARE:** While much can be assessed by telehealth, some medical complaints are NOT amenable to evaluation in this modality; one can start to assess them in that fashion but quickly find that a hands-on physical examination is indicated. In these cases it would not be standard of care to limit to telehealth only. Certain physical procedures are necessary to provide accurate diagnosis and treatment as well as to perform routine care (e.g. vaccines, physical exams, conducting site based tests, dental cleanings, x-rays, etc.).

2. **TELEHEALTH ACCESS:** Many of our families are still having trouble accessing Telehealth and thus would need an in-person visit.

3. **CHILD DEVELOPMENT & PRIVACY -MENTAL HEALTH:** Very young children respond much better to mental health treatment in person rather than via telehealth (e.g. to use play therapy etc.)
Teenagers are going to often prefer therapy sessions at the school due to lack of privacy in the home and wanting confidentiality when meeting with a provider.

4. **COMPLIANCE & ACCESS TO VACCINATIONS:** Without in-person visits we cannot administer essential vaccines. NHPS has always struggled with large numbers of students being in school without their required immunizations for school entry before the pandemic. Though we have made progress over the past 2 years, the pandemic has created barriers to getting these vaccines done, both in the SHCs, and in the community over the past 6 months. With flu season approaching during this pandemic, it is even more critical this year to provide students with convenient access to vaccines and physical exams.
The CDC and AAP have made very clear statements that no vaccines, especially in children should be delayed at this time. Without in-person visits we cannot do a well visit and without well visits, students will be non-compliant with health requirements for school entry.
Flu vaccination will be **especially important this year** in order to avoid the danger and potential outbreaks that simultaneous COVID-19 and influenza infections could pose to an individual and communities.

5. **TRUST, ACCESS, AVAILABILITY:** Parents and students have trusted relationships with SHC staff and rely on them for free health services that are provided in the convenience of their school, with little to no wait to get a scheduled appointment. This is especially critical for our most vulnerable students, who either do not have insurance or a regular PCP/dentist, have transportation issues, cannot afford co-pays or haven't had a physical or dental care since the last state required exam. For many families, the SHCs are utilized as their child's primary source of care.
 - Children needing in person visits would likely be going to their PCP if they can't go to the SHC. Many of our children live within the neighborhood of the school and can quickly walk/drive over rather than having to get to one of the main sites where they have less available appointments and would most certainly miss more class time. FHCHC, as well as many other offices, do not currently have evening hours because of the reduction in staff and overall numbers of patients being seen in person.

6. **SAFETY PROTOCOLS/MATERIALS IN PLACE:** Spreading out access points for health care helps reduce community spread of Covid. The SBHCs operate in a very controlled environment scheduling only one patient at a time, with time between visits to air out rooms and clean. The 4 main clinic/hospital/dental agencies have been safely operating throughout this entire pandemic to provide health/dental services to clients. All agency protocols and procedures (based on CDC and DPH guidelines and agency

protocols) are being replicated in the SHCs/dental clinics, and if anything intensified, would ensure the safety of not only the patients/families but also our staff. (see attached protocols by site). Safety inspections of the SHCs have been made by agency infection control departments.

Depending on the layout of each site, spaces have been modified and procedures put in place to ensure social distancing and to protect staff/patients, including installing plexiglass at desks, scheduling fewer appointments with time between visits for cleaning, providing appropriate PPE for staff and students, performing screening measures of all parents/students before entering suite/school; following cleaning protocols between visits,

7. COMMITMENT, RELIABILITY & PREPARING FOR FUTURE SCHOOL CLOSURES: Our SHC staff and health agency partners are willing to staff the SHCs/dental clinics with FT health professionals even when schools are closed for remote learning, knowing that this will be a financial hardship, as we will see fewer students given safety protocols, but they are committed to providing needed access to care for our students. With such uncertain times, it's important that families/students know they will have access to consistent and timely healthcare at the SHCs when needed. As the pandemic continues, we don't know when and if schools will be closed in the future. As health professionals, the SHCs are already able to provide safe in person and remote care to students following the strict protocols in place. This would provide some desperately needed reassurance to families that they have reliable access to healthcare despite the status of remote/in person learning in schools .

8. SCHEDULING VISITS AROUND STUDENT/FAMILY SCHEDULES: The majority of visits can be done virtually during class breaks→ there are breaks during the day. Behavioral health clinicians are already working with these breaks making them a priority for scheduling through Telehealth.

Clifford Beers clinicians are providing Mental Health Services only through telehealth, scheduling students in the afternoon after dismissal, and some students have requested appointments during their lunch time. The therapists have been flexible meeting students and parents needs
Many of our sites are offering appointments before and after school hours. In the high schools, there is also a half day on Wednesdays that can be used for in person appointments also. All SHC staff are willing and happy to work around a students/family's schedule to reduce interrupting virtual "class time" or work time. Again, in person visits would be limited to those requiring physical procedures or determined necessary by providers for privacy, therapeutic or technical issues.

Respectfully Submitted,



Sue Peters, RN, APRN, NPH

Example of Protocol

INTERNAL COMMUNICATION & PROTOCOLS FOR IN-PERSON SBHC VISITS

SHC Site: __ CAREER HIGH SCHOOL__

1. How parents should schedule an in person appointment with the SHC/Dental staff:

Parents should call the SBHC at 475-220-5041 to schedule an appointment.

2. What are expectations and protocols for in person visits for parents/students? (e.g. must wear masks, limit number of people, pre-screens, what entrance to use, process for signing in, screening process, time to arrive?)

Appointments will be scheduled so that one student at a time is seen in the clinic for either a medical well visit or mental health visit.

If the student is to be accompanied by a parent, both the parent and student will be screened via telephone at the time of scheduling.

Every student and parent must arrive wearing a mask.

Students and parents should arrive at the school at the scheduled appointment time or no more than 10 minutes early. Both the student and parent will be asked screening questions and have their temperature taken prior to entry through the front entrance.

Students may come alone or accompanied by 1 parent. No others will be allowed into the building.

These expectations will be communicated to families at the time of scheduling.

3. What do parents do once they arrive at the school for a scheduled visit? (e.g. Go to office, call SHC when they arrive, etc).

Upon arrival to the school, students or parents can call the SBHC at 475-220-5041 if a SBHC staff member is not already at the front entrance door to greet them. They will be asked screening questions and temperatures will be taken. If screens are negative and temperatures are <100 degrees, the SBHC staff member will escort the masked student and parent to the SBHC. Upon completion of the visit, a SBHC staff member will escort the student and parent out of the building through the front entrance.

4. Who from the school will be involved in receiving parents for scheduled appointments, and what is their role and responsibilities (e.g. front office staff, security).

School personnel need not be involved in receiving parents or students for scheduled appointments.

5. Once parents arrive, how will parents/students get to the SHC/dental clinic (e.g on own, escorted by school staff or clinic staff)

Students or parents will call the SBHC when they arrive and a SBHC staff member will meet them at the front door for temperature screening before escorting them to the SBHC. Following the visit, the teen and parent will be escorted by the SBHC out of the building.

6. If a parent/student does not have a mask, who will provide one and at what point?

If the student and/or parent arrive to the school without a mask, the SBHC member who greets them at the door will provide one for them prior to entering the main building.

7. What type of Covid screening will be conducted and documented, where will this take place and by whom?

COVID Pre-Visit screening will occur via telephone, at the time of scheduling. That result is logged into the student's EMR. A second screening, which includes temperature checks, will occur upon the student's and/or parent's arrival to the school.

Screening that occurs on the day of the appointment will be documented in a 3-ring binder log to better account for all parties entering the building.

There will be one form for each day, with the date noted at the top. The administrative associate will confirm the schedules with the providers in the mornings and fill in the names of the student and parent (if applicable) when they call to say they have arrived at the front door. The SBHC member who greets them at the door will take the log and confirm identities when they do the screening at the front door. The Temp, Time In, and Screen +/- will be completed by the SBHC staff at the time of screening. Either the administrative associate or the provider will log the Time Out when the family is escorted out of the building. The log will be kept in the locked closet behind the administrative associate's desk.

8. Where will students/parents wait to be seen? (e.g. in the SHC, office, in their cars?)

No one will be allowed into the clinic if a visit is already in progress. Students and parents will be asked to wait in their cars until their appointment time if they arrive early. While a student is in the exam room with the provider, the parent may be asked to wait in the waiting area until the visit is completed.

9. Cleaning Protocols before/after visits: Describe what your protocols are for cleaning the SHC/dental rooms, high touch surfaces, airing rooms, etc after each patient AND who is responsible for each step.

After each medical visit, the APRN will sanitize the exam room by cleaning all equipment and surfaces that were touched/used. After each mental health visit, the social worker will sanitize the room by cleaning high-touch surfaces. A minimum of 15 minutes between visits will be allowed for air exchanges before the next student is seen. Students and providers will wear masks for the duration of all visits, unless the medical provider requests that the student remove or lower his/her mask for examination. When hands-on examination is not taking place, a 6-foot distance will be maintained throughout the visit. A 6-foot distance will be maintained for the duration of all mental health visits.

New Haven Public Schools

Dental- INTERNAL COMMUNICATION & PROTOCOLS for In PERSON VISITS

SHC Site: Hill Central-Dental Protocols

Please provide the following protocols for in person visits and provide a copy to your Principal before scheduling any students for the SHC/dental clinics.

Internal Protocols: Please describe in detail:

1. How parents should schedule an in person appointment with the SHC/Dental staff:

Parents will call the Dental Hygienist, Tracey Oberg, RDH at 475-220-1231 to schedule an appointment.

2. What are expectations and protocols for in person visits for parents/students? (e.g. must wear masks, limit number of people, pre-screens, what entrance to use, process for signing in, screening process, time to arrive?)

Dental visits are by appointment only. Parents will call the number above to schedule an appointment.

- Masks must be worn in the school for all present
- Parents should arrive to their appointments no more than 15 minutes early
- Temperature checks, screening questions and hand sanitizer use will be conducted at the entrance to the school
- Visits will be limited to 1 Adult/Guardian per patient appointment. No other family members will be allowed in the buildings at this time.

3. How will these expectations be communicated to families?

During phone call with parent when appointment is scheduled.

4. What do parents do once they arrive at the school for a scheduled visit? (e.g. Go to office, call SHC when they arrive, etc).

- Parents will notify security officer that they arrived for a scheduled dental appointment, call 475-220-6121 dental clinic phone and wait for the dental hygienist or office manager to meet them at the school entrance.

5. Who from the school will be involved in receiving parents for scheduled appointments, and what is their role and responsibilities (e.g. front office staff, security)?

- Security will notify dental or SHC staff that student has arrived. SHC office manager and or dental hygienist will meet student/parent at designated school entrance.

If involved, how and who from the SHCs will communicate appointments to them each day?

The dental staff will provide a list of scheduled appoints for the day to security and SHC office manager.

6. Once parents arrive, how will parents/students get to the SHC/dental clinic (e.g on own, escorted by school staff or clinic staff)

- Students will be met, screened and escorted from the school entrance to the dental clinic by either the SHC staff or dental hygienist.

7. If a parent/student does not have a mask, who will provide one and at what point??

The dental hygienist can provide a mask for them to enter if needed.

8. What type of Covid screening will be conducted and documented, where will this take place and by whom?

Before entering the school, the parent/student are screened with a temperature reading and asked the following questions by the dental hygienist:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Known exposure to person with confirmed Covid diagnosis in past 14 days
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- And travel outside of Ct in last 14 days

Any positive findings will require a rescheduling of an appointment and recommend the student/parent be seen by their primary provider for health assessment and guidance.

9. Where will students/parents wait to be seen? (e.g. in the SHC, office, in their cars?)

Parent and student wait outside/car until they will be met and escorted to their appointment

10. Cleaning Protocols before/after visits: Describe what your protocols are for cleaning the SHC/dental rooms, high touch surfaces, airing rooms, etc after each patient AND who is responsible for each step.

- We follow CDC guidelines of infection control cleaning of all high touch surfaces as well as placing barriers (plastic wraps) on high touch surfaces, this as we have always done with any dental treatment.
- Waiting minimum of 15 minutes between seeing another student
- We disinfect countertop surfaces, patient chair and surfaces that aren't in direct contact patient's mouth.
- We sterilize all instruments and other materials that come into contact with the patient's mouth
- The majority of items used for dental care are single use only (e.g. disposable) and are discarded per OSHA standards.
- Dental Hygienist is responsible for all infection control duties.
- Dental Hygienists follow OSHA and CDC protocols for PPE required for dentistry

NEW HAVEN PUBLIC SCHOOLS 2020-2021 TEACHER OF THE YEAR



Kristin is a passionate ally of immigrant families and English learner (EL) students. She is honored to teach sheltered English 4 and Writing Seminar classes to 11th and 12th grade newcomer ELs at Wilbur Cross High School in New Haven.

Kristin values community connections and teamwork, and believes in maintaining strong partnerships with community organizations in order to connect at risk students with the resources they need to be successful. As one of the advisors to the Cross In Action student club, she works in partnership with Connecticut Students for a Dream organizers and colleagues at her school to create a safe space for immigrant students and their families. Her students have led "Know Your Rights" workshops with their peers, educated teachers and staff, and participated in CT Students for a Dream (C4D) statewide meetings and conferences. They have also fundraised for Wilbur Cross students with family members in deportation proceedings, given public testimony in Hartford at the state legislature in support of various bills, and learned lobbying, organizing, and phone banking skills. In 2019 their successful campaign to bring their classmate Mario Aguilar

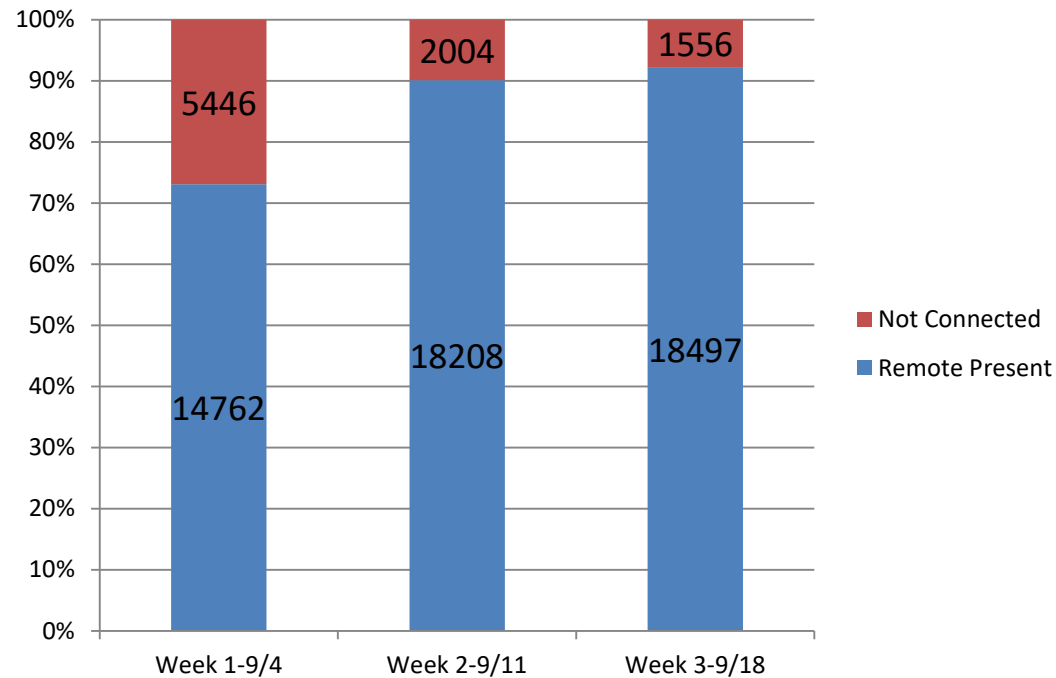
home from immigration detention gained attention in the local and national media. Kristin also works very closely with the guidance department at Wilbur Cross to support undocumented students and students from mixed-status families, ensuring they make it to graduation day and have more equitable access to college and postsecondary opportunities.

Kristin earned a BA in Liberal Arts from Bennington College in 2004. After graduating, she moved to San Mateo Ixtatan, an indigenous Mayan community in Huehuetenango, Guatemala, where she completed an independent study of Latin American Languages and Literatures as a Fulbright Scholar and had the opportunity to work in schools with bilingual Chuj-Spanish programs. When she returned to the United States, she began her ESL teaching career at Intermediate School 62 Ditmas in Brooklyn, NY as a New York City Teaching Fellow. She earned her MEd in TESOL from Long Island University Brooklyn, as well as a certificate in Bilingual/ESL Teacher Leadership from Bank Street College during her time teaching in New York. In 2011 she moved to New Haven, where she taught 4th-6th grade ESL and sheltered language arts at Fair Haven K-8 School. In 2017 she moved to her current teaching position at Wilbur Cross High School, where she continues her focus on students with interrupted formal education and newcomers. Kristin has extensive experience presenting at conferences, including ConnTESOL, the C4D Educators' Conference, and La Cosecha Dual Language Conference in New Mexico. In recent years, she has enjoyed creating and facilitating a series of professional development modules for New Haven secondary teachers with colleagues about effective instruction for ELs. She also teaches Foundations of Bilingual Education and Bilingual Education: Principles and Practices as an adjunct professor at Southern CT State University.

Weekly Remote Learning Engagement



NEW HAVEN PUBLIC SCHOOLS



Remote Present – Marked present in at least one class
Not Connected – Not marked present in any classes